



THE UWA TAVERN - SUNDOWNER
TERMS AND CONDITIONS 2021

OPERATING TIMES

The Tavern's SUNDOWNER Package is available only Mondays, Tuesdays and Thursdays of Semester 2 of 2021 during Weeks 1, 2 and 3 from 2pm to 6pm.

AREA

The area reserved for Sundowner events is the Courtyard and accommodates up to 200 guests.

HIRE RATES

	Price	Security Fee
100 Guests or less	\$10 per guest	Free
101 to 200 Guests	\$10 per guest	\$220

BOOKING REQUEST

We require a minimum of 7 working days notification to process your booking and issue confirmation notes.

A \$100.00 deposit is required to confirm your booking.

PAYMENT, CONFIRMATION & ADJUSTMENTS

Your booking will not be confirmed until deposit payment has been received. Tentative bookings will only be held for 2 days.

Full payment must be confirmed at least 3 days prior to your event via direct debit from your Guild bank account unless another arrangement has been made with the UWA Tavern Manager.

Adjustments can be made until 3 days prior to your event and only confirmed once confirmation of payment is made.

CANCELLATION POLICY

Cancellations more than 4 working days before the function will incur no cost.

Cancellations 3 working days before the function will incur 50% of the costs associated with the confirmed function.

Cancellation 1 working day prior the function will incur full charge. All no shows will incur the full charge.

SECURITY

Security is required for events over 100 guests. The UWA Tavern's security contractor is ACE Security Services. This will be at an extra cost which will be charged to the function organizer.

ID CHECKS & UNDER-AGED GUESTS

The Tavern is a fully licensed venue; therefore, photo ID is required at all times. The only accepted forms of ID are: Passport, Driver's License, Proof of Age Card.

NO UNDER-AGE GUESTS ALLOWED.



ALCOHOL SERVICE

The UWA Tavern has a strict Responsible Service of Alcohol policy. The UWA Tavern does not encourage excessive or rapid consumption of alcohol. We ask that all liquor be consumed in a responsible way so as to not cause harm to the person or other persons visiting the UWA Tavern. Anyone deemed intoxicated by management shall not be allowed to remain on the premises.

Under the Liquor Control Act of 1988, any acts of violent, disorderly, indecent or argumentative behavior will not be tolerated. Any guest/visitor found in breach of this Policy will be asked to leave by management. This may result in the event being shut down by the Approved Manager at the cost to the client.

It is an offence under the Liquor Control Act 1988, to sell or supply liquor to a person under the age of 18 years old on licensed or regulated premises or for a person under the age of 18 years to purchase, or attempt to purchase, liquor on licensed or regulated premises.

The Approved Manager reserves the right to shut down the event at the cost of the client should the client not comply with liquor control act 1988.

FOOD & BEVERAGE

Sausage Sizzle allowed as long as equipment is sourced through Guild Events.

No other BYO food allowed (ie. Pizza, Chips, Snacks)

Each guest will receive 2 (two) tokens to be exchanged at the bar for drinks included in the package.

House Drinks selection:

Middy of House Spirits & Mixer (Vodka, Rum, Gin, Whiskey, Bourbon)

Glass of Tap Wine (White, Red or Rose)

Pint of Tap Beer (Swan Draught, Furphy or Cider)

Pint of Postmix Soft Drink (coke, no sugar coke, sprite, lift, tonic, dry or soda water)

Drinks will be served individually, only one drink per person at a time.

Please note: No BYO drinks are to be consumed in the venue. If a guest is identified to have breached this, the guest will be removed from the venue and not allowed back for a period of 24h. This may result in the event being shut down by the Approved Manager at the cost to the client.

DECORATIONS

Nothing is to be stapled, screwed, nailed or adhered to anything, door, surface or part of the building. The use of bubble machines, dry ice or smoke machines must have written approval of the Tavern Manager before being organised. No gaffer tape, no confetti or glitter are permitted.

FURNITURE

Furniture can be shuffled to accommodate the event; if any furniture from other areas must be moved please request authorization from UWA Tavern Management.

The event organisers are responsible for any changes made to furniture arrangement and must guarantee all furniture returns to its original spot.



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You must request UWA Tavern Management authorisation to bring any external furniture (tables, stage, hi-bars, etc.). If removal of any original furniture is necessary, organisers will be responsible for the removal and return of the furniture.

ENTERTAINMENT

Any entertainment should be organized through Guild Events.

RESPONSIBILITY

The Tavern does not accept responsibility for damage to, or loss of, items left on the premises before, during or after a function. Organisers are financially responsible for any damage sustained to fittings, property or equipment by the client, guests or outside contractors.

All prices shown throughout this brochure are inclusive of GST. We reserve the right to increase prices in line with rising costs and the CPI without prior notice to clients, but will endeavour to honour quoted prices.

TO ENJOY YOUR FUNCTION AT THE TAVERN, YOU MUST AGREE TO THESE TERMS AND CONDITIONS AND SIGN THE FUNCTION AND EVENT ENQUIRY FORM ATTACHED.