



## 1. WELCOME AND OPENING

### 1.1 Attendance

Michael Farmer (MF)  
Alana Thompson (AT)  
Leigh Chalmers (LC)  
India Creed (IC)  
Olivia Stronach (OS)  
Max Vinning (MV)  
Rhedyn Ingate (RI) (online)  
Jenny Ophel (JO)

### 1.2 Apologies

Sammie Smith  
Mehardeep Kaur

### 1.3 Proxies

### 1.4 Absent

## 2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

N/A

## 3. CONFIRMATION OF PREVIOUS MINUTES

N/A

## 4. BUSINESS ARISING FROM PREVIOUS MINUTES

N/A

## 5. BUSINESS COMPLETED VIA CIRCULAR

N/A

## 6. COMMITTEE BUSINESS

### 6.1 Election of Executive Officer

Mehardeep Kaur – Nominated: Max Vinning  
Seconded: Sammie Smith

No Other Nominations.

*Elected unanimously.*

### 6.2 Student Services Committee Chair Update – Max Vinning

MV mentioned about interesting stuff happening with Student Services lately. Appreciates RI's work on weekly what's ons. Sundowners are a hit so far with only very minor hiccups. O'Day Afters headed very well by LC and James Hodgeman (Guild VP).



AT: Any interest from volunteers for Wellbeans at?

IC: Wellbeans coordinator from last year can no longer stay on so we will have to recruit a new team. Lauren Kohlen (Wellbeing Officer) will look into it.

LC: EMAS event coming up soon. For a practice run, they can be invited for a Tav Wednesday.

MV: Hadn't considered about Wellbeans for Sundowners but good recommendation.

LC: Not really necessary for shorter events. Don't want them to overwork.

### 6.3 Student Services Directorate Update – Jenny Ophel

Nothing major to share besides what is on the report submitted to Council.

### 6.4 Marketing and Public Relations Update – Rhedyn Ingate

RI updates about the council introduction online campaign going good. Other general updates on Weekly Whats Ons, O'Day Afters campaign, weekly promos and website updates. Lots of photos taken at all O-Week Events. Pushing out more information on the Guild Services like Student Assist. Currently focussing on upcoming major events like PROSH, World's Greatest Shave and Club Carnival. Posting outlet discounts and specials on the socials. Also keeping socials updated on upcoming events like Ethnocultural Department Elections, Venture Events, International Women's day etc.

### 6.5 Student Assist Update – Alana Thompson

AT updates that there has been huge amounts of students coming in for the food pantry. Thinking of other approaches to address the needs of students accessing the services. Updating opening hours of the pantry so as to regulate pantry access along with counselling services. Looking towards a food pantry drive, finding volunteers and working with marketing to promote it.

The committee collectively engages in a discussion about improving the food pantry services with important suggestions being brought in. Specific instances used as examples to provide greater insights about expectations of students accessing the facility.

AT and RI looking into putting out more marketing posts providing better clarity about the food pantry to reach the desired audience and a transparent message about its objectives.

The committee agrees to construct a working group to address some of the issues. MV will take this on notice.

### 6.6 Volunteering Update – Michael Farmer

MF mentions about how outreach is priority right now. Focussing on increasing engagement and putting spotlight on volunteers. Spotlight on programme volunteers for the next couple of



weeks. Programmes having a shift with volunteers more empowered to run events and creating social media content this time. Guild Volunteering Awareness Fundraising event in plans for May. Working on a platform on the website to share volunteer stories and blogs. Looking into data to understand volunteer demographic. Relay for Life which is to be held later in the year has no directors yet. Need for a push to get committee formed, perhaps send calls for OGC.

MF mentions that Prosh is on track but hiccups in the process. Would like to have a quick chat with IC about this.

IC: I had a chat about the unique marketing style they have been using which is not approved material. They will be speaking with marketing and I before any material is put out in the future.

MF: Everything else with teams signing up looks fine.

MV: Their presentation with clubs and societies at the PACSOC meetings was very engaging and a lot of them seemed very keen to sign up.

#### 6.7 Events Update – Leigh Chalmers

LC recognises the success of O-week and has good feedback on the outcome of projects including the Q&A, Guild on the Green, Quiz, Chippy Social, O'Day Afters. Thanks student representatives for their help. Also talks about how this O'day was the biggest one ever in terms of stalls and attendees. Mentions about a consideration to increase the budget for Tav Wednesdays.

MV: Many students from the sundowners this week were directed towards Tav Wednesdays. They seem to be quite engaged and having fun.

LC mentions about Student Leadership Training to be held in April and more information and dates on that to be out soon. Open Day can have activities and stalls with freebies from the Student Guild. Student Events by the Departments looking good at the moment with many coming up. Lots of EMPs coming through and Guild Calendar looks packed with engaging events. Live music coming to Tavern this Friday.

MV: Is the Live Music inside or outside?

LC: It's set up inside at the moment. Ideally, can be set up outside.

MV: Are we able to bring it outside? The sound travels better and people walking by can be encouraged to come in and check it out.

LC: Yeah, can be considered.

LC speaks about Spring Feast and encourages PAC involvement. Can speak to Sammie Smith (PAC President) and Lauren Kohlen (Wellbeing Officer) regarding this.



### 6.8 O'Day and O'Day Afters Review – Max Vinning and Leigh Chalmers

MV: We have covered it quite well in earlier discussions during department updates today but we can give a brief overview. Acknowledges great marketing for O'day leading to massive turnout.

IC: The volume of students we had coming in at O'Day and Afters was massive with it being one of the biggest ones in Guild History.

LC: Afters was run at capacity with a promotion sent out on socials about an extra 100 tickets if you come in early at the Tavern which was very successful.

MV: Maybe we can compile a document on feedback about the event, what went well and what did not so we can build on this if we want to do something similar next year. I'm aware that James Hodgeman has some thoughts and wants to prepare handover material in interest of those whoever takes the lead on running it next year.

### 6.9 Semester 1 End of Semester Party – Max Vinning

MV says that people have been asking whether it is happening this year.

LC: The dates can be 24 May which is the Friday of Week 12 to be held at the UWA Tavern. Need to liase with UDUB Committee.

IC: A Toga theme sounds interesting.

MV: One of my theme thoughts was also Toga. We can look into increasing engagement by putting a theme people can dress up with. Will need to discuss with Leisure and UCBA.

### 6.10 2024 Guild Ball – Leigh Chalmers

IC: We are starting to collect ideas about the theme from Council. Some suggestions like The Hunger Games has come up.

MV: Yeah, we should come up with something that is feasible to set up and decorate the venue. Do we have a deadline to come up with a theme as of yet?

LC: Not really, but it is helpful to get it done with early on. We are looking at Friday, 4<sup>th</sup> October for the event now.

## 7. ANY OTHER BUSINESS

OS: This is mainly for Student Assist. The Access Department is reviewing the Accessible Events Guide which is on the Guild website. Just checking to see if there are any inputs from you all about tips that students might need to access club events in a better manner.



LC: It is better to get engagement from the students about this based on their experience. Just gotta keep it nice and simple.

OS: Yeah, looking into that. The current guide is too long so working on that. Also looking at providing more information about student rights when it comes to student accommodations.

## 8. CLOSE AND NEXT MEETING

Next meeting will be held TBD. Please contact the Executive Officer; **Mehardeep Kaur** ([mehardeep.kaur24@guild.uwa.edu.au](mailto:mehardeep.kaur24@guild.uwa.edu.au)) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



## **1. WELCOME AND OPENING**

Meeting opens at 9:02am.

Welcome to Country is given by MV.

### **1.1 Attendance**

Max Vinning (MV)  
Mehardeep Kaur (MK)  
Michael Farmer (MF)  
Rhedyn Ingate (RI)  
Alana Thompson (AT)  
Leigh Chalmers (LC)  
India Creed (IC)  
Olivia Stronach (OS)  
Sammie Smith (online)  
Sasha Keay-Smith (observer)

### **1.2 Apologies**

Jenny Ophel

### **1.3 Proxies**

Rosa Catalano (RC) proxy for Alana Thompson

### **1.4 Absent**

## **2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

N/A

## **3. CONFIRMATION OF PREVIOUS MINUTES**

### **3.1 Acceptance of Student Services Committee Minutes – March**

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes*

## **4. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **4.1 Food Pantry Working Group – Max Vinning**

MV gives a brief overview of the terms of reference regarding the construction of a working group focussed on discussing the Food pantry. MV and IC suggest amendments to the tabled item and seek feedback on the same.



## Motion to accept the Food Pantry Working Group Terms of Reference

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

### **4.2 O'Day Afters Review – Max Vinning**

MV discusses about the tabled O'Day Afters Review prepared by James Hodgeman (Guild VP) and how it covers all aspects of the event. Mentions how it would be helpful to have it as a referral document for future events. IC and LC provide general inputs on the same. LC agrees to keep the review on file with the Events Departments.

## **5. BUSINESS COMPLETED VIA CIRCULAR**

N/A

## **6. COMMITTEE BUSINESS**

### **6.1 Ball Theme – Leigh Chalmers**

Brief discussions about themes that have been previously suggested and considered. LC talks about not major fuss about it at the moment but having a theme that gets everyone excited would be good.

IC suggests getting more inputs from students itself through socials. RI agrees to get to it through Instagram polling soon. Committee decides to lock in the theme at a later date.

### **6.2 End of Semester Party – Leigh Chalmers**

LC briefs about the themes that are under consideration building up on events from last year too. Other ideas also discussed Consensus is reached on approaching student representatives to seek suggestions and the committee decides to finalise at a later date.

### **6.3 Events for Post Study Break/Next Semester – Leigh Chalmers**

Considering a roundtable with the council to get input on coming up with new events. Certain changes being reviewed for Tav events. Fresh wave of ideas can be helpful to come up with unique stuff.

## **7. ANY OTHER BUSINESS**

MF: Do we have any updates on Wellbeans?

IC: We are looking to see an alternate approach since the current system may not be very sustainable with one person looking after all of the wellbeing volunteers for the guild.

MF: Lauren Kohlen (Wellbeing Officer) contacted me regarding this as well. From a Guild Volunteering perspective, we are happy to take the program back on. Some support from the Wellbeing Officer is required.

IC: Perfect. That would be very helpful.



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## Student Services Committee Minutes

111th Guild Council

April 10, 2024

Meeting Room 1 @ 9am

OS: The Access Department is happy to be more involved with Wellbeans as well. It is helpful, from an accessibility perspective, to have sensory spaces at larger events on campus. Many students benefit from it.

### 8. CLOSE AND NEXT MEETING closes at 9:48 am

Next meeting will be held TBD. Please contact the Executive Officer; **Mehardeep Kaur** ([mehardeep.kaur24@guild.uwa.edu.au](mailto:mehardeep.kaur24@guild.uwa.edu.au)) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.





## **1. WELCOME AND OPENING**

Meeting opens at 2:03pm.

Welcome to Country is given by MV.

### **1.1 Attendance**

Max Vinning (MV)  
Mehardeep Kaur (MK)  
Michael Farmer (MF)  
Rhedyn Ingate (RI)  
Jenny Ophel (JO)  
Alana Thompson (AT)  
Leigh Chalmers (LC)  
Olivia Stronach (OS)  
Sammie Smith (online)  
Sasha Keay-Smith (observer)

### **1.2 Apologies**

India Creed

### **1.3 Proxies**

### **1.4 Absent**

## **2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

N/A

## **3. CONFIRMATION OF PREVIOUS MINUTES**

Motion to move into Camera

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

Motion to move out of Camera

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*



### **3.1 Acceptance of Student Services Committee Minutes – March**

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

## **4. BUSINESS ARISING FROM PREVIOUS MINUTES**

N/A

## **5. BUSINESS COMPLETED VIA CIRCULAR**

5.1 The Student Services Committee endorses the 2024 Guild Ball theme as, A Midsummers Night Dream/Enchanted Forrest.

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

MV acknowledged RI for providing very comprehensive results for polls conducted on official Guild socials since that was very helpful in picking the final theme. Committee members agree.

## **6. COMMITTEE BUSINESS**

### **6.1 Constitution Review – Max Vinning**

MV discusses the work plan for reviewing the current committee constitution and seeks thoughts and feedback. These insights will be shared with Jelena (Chair of Council) and looking at passing at via Circular. Various inputs provided relating to definitions, committee memberships and meetings. Changes proposed through discussion and taken on notice by MV.

### **6.2 Appointment of OCMs – Max Vinning**

Motion to move into Camera

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

Motion to move into Camera

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*



Motion to nominate AJ Lee and Megan Tan for the positions of Ordinary Committee Members of the Student Services Committee.

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

### **6.3 How to Adult Events for Semester 2 – Leigh Chalmers**

LC mentions that these are events that were done in the past and wish to bring them back. One of the events is a “Do your own tax” which may have a focus on international students as well as domestic. Another one is in collaboration with SLAC which may focus on workplace rights etc. Cooking classes for cheap and healthy meals and something along those lines, whether it may be a Masterchef style cooking class or getting students to actually cook, can be considered. LC invites other suggestions on this topic from the committee.

MK: I think it would be good to organise classes on insurance claims, especially medical insurance, as an international student given that they are not a part of the medicare system and must hold an Overseas Health Cover.

AT: Yeah, UWA has a presentation targeted to international students, especially about mental health support and information on how to navigate health systems. It is probably from a few years ago and we could look into getting an updated version from them and build from it.

MV: About filing taxes, it would be a great opportunity for the Guild collaborate to with SLAC.

JO: Yes, for tax help, what we were looking at was for certain volunteers to get trained by ATO in the basic process and they can be available at the Guild Student Centre for appointments during tax return periods. They will not be providing tax advice and only take students through the process of filing tax claims.

OS: Even being taken through the process can be helpful. I know so many people who do not file their tax returns because the process can be overwhelming for them. It is also hard for most students to keep track of their exact incomes because casual work is not consistent.

Other insights contributed by committee members on the topic with regards to event topics, suggestions, collaborations taken to notice.

## **7. ANY OTHER BUSINESS**

OS: Last year, there was a cocktail night organised for all the departments so just wanted to add that as a suggestion to last meeting’s discussion on events for end of semester and next semester.



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## Student Services Committee Minutes

111th Guild Council  
May 14, 2024  
Meeting Room 1 @ 2pm

MV: That would be a Soc initiative as opposed to Student Services.

LC: Yes, we are looking at an event before the End of Semester Party on the 24<sup>th</sup> to thank Club Execs under Societies Department for their work during the semester.

### 8. CLOSE AND NEXT MEETING closes at 2:39pm

Next meeting will be held TBD. Please contact the Executive Officer; **Mehardeep Kaur** ([mehardeep.kaur24@guild.uwa.edu.au](mailto:mehardeep.kaur24@guild.uwa.edu.au)) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



## **1. WELCOME AND OPENING**

Meeting opens at 1:01pm

Welcome to Country is given by Max Vinning.

### **1.1 Attendance**

Max Vinning (MV)  
Mehardeep Kaur (MK)  
Olivia Stronach (OS)  
India Creed (IC)  
AJ Lee (AJ)  
Megan Tan (MT) (online)  
Michael Farmer (MF)  
Leigh Chalmers (LC)  
Jenny Ophel (JO)

### **1.2 Apologies**

Sammie Smith  
Rhedyn Ingate  
Alana Thompson (Annual Leave)

### **1.3 Proxies**

### **1.4 Absent**

## **2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

## **3. CONFIRMATION OF PREVIOUS MINUTES**

### **3.1 Acceptance of Student Services Committee Minutes – May**

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

## **4. BUSINESS ARISING FROM PREVIOUS MINUTES**

N/A

## **5. BUSINESS COMPLETED VIA CIRCULAR**

### **5.1 Constitution Review – Max Vinning**

The Student Services Committee

- a. Approves the attached recommendations and amendments to its Constitution
- b. Will forward the document to the Governance Committee for review before being tabled to the Guild Council

*This motion passes.*



JO: In the amended document, there seems to be a slight discrepancy in terms of where meeting minutes are submitted after committee approval.

MV: I will take this on notice.

## **6. COMMITTEE BUSINESS**

### **6.1 OCM Introduction: Max Vinning and Mehardeep Kaur**

All committee members briefly introduce themselves to familiarise each other with newly appointed OCMs.

### **6.2 Guild Ball: Max Vinning**

MV: The theme has been confirmed and has to be kept confidential by the committee members. Planning ongoing in terms of decoration and event planning.

LC: The idea is coming together well in terms of costs and décor etc.

IC: Is any arts and crafts assistance required?

LC: Eventually yes once we know exactly what we need based on what we are allowed to do at the venue i.e. Winthrop Hall.

MV: In terms of that, maybe microvolunteering can be arranged.

MF: Yeah, closer to the date we can facilitate that.

MV: With the theme, when do we plan to announce theme especially to the clubs so it does not clash?

LC: Not as concerning as last year with the clash but possibly 6 weeks before, we will announce. Rhedyn already has a plan in terms of hints before announcing tickets.

OS: Does Guild Council get early access?

IC: A tough one. There are situations where there are difficulties arranging but we also need to ensure equal access to everyone.

The committee deliberates on the matter involving merits and demerits. Final consensus on allowing Guild Council to have early access to a single ticket only for themselves but if they do not buy then they go to general access.

## **7. ANY OTHER BUSINESS**

### **7.1 O-Week Events at the Tavern:**

LC mentions that there are Semester 2 O-Week events organised at the Tavern but not sure whether the venue will be open. Contingency plan is that Lunch quiz will be moved to Hackett Café. Chippy Social and Tav Wednesdays will have to be pushed to a later date. Other committee members also provide insights and suggestions on the topic.



## **7.2 National Student Volunteer Week**

MF talks about activities planned out Monday to Friday ranging from Education Session, Guild Village Expo and other events as well.

## **7.3 Night time Quiz**

LC looking at organising a once a month quiz time on Thursday nights. Bigger prize and can book table, still free of cost.

## **7.4 How to Adult Events?**

LC mentions that there are slight hiccups in getting tax people to come down and train volunteers for free since they usually charge for these services. Still waiting to hear back from some stakeholders so should be able to work it out soon.

## **7.5 Olympics Style Event**

IC talks about councillors trying to organise an Olympics styled event with a day of athletic activities in line with recent events at the Paris Olympics. Many people had the idea so we have gone ahead to combine forces. Will be providing further updates when they come in. Committee members provide insights and suggestions on the ideas which can be incorporated.

## **8. CLOSE AND NEXT MEETING closes at 1:24pm**

Next meeting will be held TBD. Please contact the Executive Officer; **Mehardeep Kaur** ([mehardeep.kaur24@guild.uwa.edu.au](mailto:mehardeep.kaur24@guild.uwa.edu.au)) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



## **1. WELCOME AND OPENING**

Meeting opens at 1:03pm.

Welcome to Country is given by MV.

### **1.1 Attendance**

Max Vinning (MV)  
Mehardeep Kaur (MK)  
Rhedyn Ingate (RI)  
Jenny Ophel (JO)  
Alana Thompson (AT)  
Leigh Chalmers (LC)  
AJ Lee (AJ)  
Megan Tan (MT)  
Robyn Fassom (observer)

### **1.2 Apologies**

Olivia Stronach  
Sammie Smith  
Michael

### **1.3 Proxies**

### **1.4 Absent**

## **2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

N/A

## **3. CONFIRMATION OF PREVIOUS MINUTES**

### **3.1 Acceptance of Student Services Committee Minutes – July**

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

## **4. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **4.1 Constitution Review**

The Review is still sitting with the Governance Committee and they are working on standardising the processes across committees. We will have that hopefully coming through soon.





## **5. BUSINESS COMPLETED VIA CIRCULAR**

N/A

## **6. COMMITTEE BUSINESS**

### **6.1 Guild Ball**

MV mentions that all teams are working through Guild Ball and the event is a standing discussion item for the committee. LC confirms that everything is on track for the event to be held on Friday, 4<sup>th</sup> October. Teasing of the event and tickets starting a month out. In terms of tickets for Guild Council, in principle, early access code for a single ticket will be available to council prior to actual ticket sale. If not used, will have to move to normal ticket sale. Logistics to be looked at separately in terms of number of tickets and separate link.

### **6.2 How to Adult Events for Semester 2**

LC mentions that still struggling with finding a specific tax professional but have tax help volunteers willing to come down to GSC to help going through tax return with students. We had only come up with 2 ideas for the Event series which were cooking and second was networking. Tax help was the main attraction but difficult to go ahead with the series with limited event ideas.

MV: Lot of the stuff is also being done by the University so may not be ideal to just repeat events too

IC: Just a suggestion but how about applying for a rental?

MK: ISD organised an event on those lines with SLAC but that was mostly about rental rights than how to actually get a rental.

IC: Can try to run it past council to see if they have any ideas. Or a question box on Instagram to ask what they want?

MK: Just wanted to ask about tax help sessions. When are they being held?

JO: The tax help volunteers are students who have been trained by ATO to go through tax return process. We are planning to start next week where other students will be able to book appointments with one of the volunteers and have someone sit down with them to go through the process.

AT: Maybe we bring in Accommodation Concierge people to share resources on how to find housing.



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## Student Services Committee Minutes

111th Guild Council

August 5, 2024

Meeting Room 1 @ 1pm

MK: I can take that as an action item to discuss with them.

### 6.3 Other Sem 2 Events:

MV: We are done with a Club Carnival which was a huge success despite being a rainy day. Logistics were all fine. Soc will most likely do a sundowner for Club execs most likely before the End of Semester Party just to get them all together and thank or their work.

LC: Discussed how the event would look like. Possibly a garden party, putting some food and drinks out.

IC: Also we are doing Guild Olympics on Oak Lawn soon. We were looking at Wednesday next week at same venue but other events already happening so may push it to Week 5. Plan looking fine so far with events involving enough people. Also, James and CJ are looking at organising a Guild Town Hall at some point.

## 7. ANY OTHER BUSINESS

IC: Lauren and I have been discussing food pantry money that Student Life has agreed to provide. No further information regarding that yet so I will be following up soon to see if we can expedite that process.

## 8. CLOSE AND NEXT MEETING closes at 1:22pm

Next meeting will be held TBD. Please contact the Executive Officer; **Mehardeep Kaur** ([mehardeep.kaur24@guild.uwa.edu.au](mailto:mehardeep.kaur24@guild.uwa.edu.au)) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



## **1. WELCOME AND OPENING**

Meeting opens at 11:05am.

Welcome to Country is given by MV.

### **1.1 Attendance**

Max Vinning (MV)

Mehardeep Kaur (MK)

Sammie Smith (SS)

Olivia Stronach (OS)

Rhedyn Ingate (RI)

Jenny Ophel (JO)

Alana Thompson (AT)

Leigh Chalmers (LC)

AJ Lee (AJ)

### **1.2 Apologies**

Megan Tan

Indi Creed

### **1.3 Proxies**

### **1.4 Absent**

## **2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

N/A

## **3. CONFIRMATION OF PREVIOUS MINUTES**

### **4.**

#### **3.1 Acceptance of Student Services Committee Minutes – August**

Moved: Max Vinning

Seconded: Mehardeep Kaur

*This motion passes.*

## **5. BUSINESS ARISING FROM PREVIOUS MINUTES**

## **6. BUSINESS COMPLETED VIA CIRCULAR**

N/A

## **7. COMMITTEE BUSINESS**



## **6.1 Guild Ball**

LC mentions that ticketing very well with event getting sold out in under 30 minutes. Thanks marketing team for timely posts. Also mentions that 18 tickets were sold during presale that was organised for Guild council. Alice is overseeing table arrangements and receiving dietary information.

MK brings up volunteers for Guild Ball decorations. LC informs that events have been set up and promoted on UniHub where students can come by to assist with making decorations beforehand and to set up on the day of ball. They will receive hours through Guild Volunteering for the same.

MK asks about arrangement of Sober Officers or Wellbeans Volunteers. MF mentions that they have received applications from students for this purpose for 3 events i.e. BOTB, Guild Ball and End of Exams party. They will have to attend 2 out of 3 events to receive reimbursement for their First Aid training.

General sentiment is that event is looking good and following timeline as planned.

## **6.2 Oktoberfest**

RI added these events as agenda item to plan timeline ahead and seek suggestions. LC mentions that event is currently scheduled for 11am-6pm on 19 October. Organisation is mostly taken care by the Tavern, just have to focus on promotions. We will start promoting 2 weeks ahead. Event will include Lunch Quiz, DJ, Food. German Club usually puts up stall as well.

## **6.3 OGM**

MV confirms with JO whether OGM is a Student Services matter. JO advises that it is not however promotion can be considered as an agenda item by marketing. RI is advised that plan stays the same with OGM at 1pm on Tuesday, 8<sup>th</sup> October at the Refectory and all students receiving a free ice cream on arrival.

## **6.4 Night Quiz**

LC mentions about positive feedback and turnout from the first quiz night on the last Thursday of the month. Good engagement. Marketing and promotion to go ahead as planned.

## **6.5 Halloween**

Halloween will be celebrated at the Tavern as an End of Semester event. LC mentions that turnout was good last year, and students enjoy dressing up. LC and MV discuss about holding a Garden Party for Club Executives before the Halloween party to thank them for their work this year. This will also allow for club exec attendees to flow to the Tav for Halloween.



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## Student Services Committee Minutes

111th Guild Council

September 12, 2024

Guild Council Room @ 11am

### 8. ANY OTHER BUSINESS

Tavern Lights: LC mentions that the Tavern Lights have been upgraded and installed on Tuesday (10 Sept).

End of Exams Party: LC mentions a festival style ticketed event at Oak Lawn for End of Exams. Usually, a major event as marks the end of the year. Possibly a Redbull party. Committee discusses other aspects of events like having wellbeing volunteers and using Party Right resources such as wristbands that have recently been developed.

### 9. CLOSE AND NEXT MEETING closes at 11:30am

Next meeting will be held TBD. Please contact the Executive Officer; **Mehardeep Kaur** ([mehardeep.kaur24@guild.uwa.edu.au](mailto:mehardeep.kaur24@guild.uwa.edu.au)) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.