



UWA STUDENT GUILD EDUCATION COUNCIL

MEETING AGENDA | TUESDAY 19TH FEBRUARY 2019

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009
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1. Welcome and Opening

1.1. Attendance

Faculty Societies:

Katrina Revy (Arts Union President), Bradan Sonnendecker (Arts Union ED VP), Mike Myers (Blackstone President), Alexander Anile (Blackstone ED VP), Isobel Bleddyn (ECOMS President), Parsa Amid (ECOMS ED VP), CJ Daudu (HSS President), Phoebe Sun (HSS ED VP), Kira O'Dell (MSS Delegate), Emma Mezger (Science Union President), Olivia Tan (Science Union ED VP), Kendra Evans (SNAGS President), Adam Kadri (UDSS ED Officer), Rowan Sobey (UEC President), Nicola Haste (UEC ED VP), Harry D'Souza (WAMSS President), Tim Smith (WAMSS ED VP), Salome Legris (Arts Union Equity VP).

Committee:

Lincoln Aspinall (ED President), Hannah Smith (ED VP), Dylan Perkins (ED Treasurer), Conrad Hogg (Guild President).

Standing Invitees:

Alexander Tan (PSA President), Charlotte Groom (BPhil President), Tony Li (BPhil ED VP), Teh Jun Yi (PMSS President), Bre Shanahan (Women's Officer).

Proxies:

Patricia Paguio (ED Secretary), Isaac Ng (ISD President).

Apologies:

James Dow (EAN Coordinator & ED OCM), Nic Cokis (ED OCM), Peyton Hawkins (MSS President).

Absent:

Rach Darwin (SNAGS ED VP), Ruohan Zhang (UDSS President), Simran Bhalla (UDSS ED Officer), Lianne Leung (WAMMS Internals VP).

2. Confirmation of Previous Minutes

- January Minutes confirmed.

3. Business Arising from Previous Minutes

- Nil.

4. Reports

4.1. Guild President

- As tabled.
- Utopia opens on Monday, 25th February.

4.2. Education Council President

- Orientation and Ed Week

4.3. Education Council Vice-President

- Hannah has been developing the strategy for Ed Council's presence on O-Day.

4.4. EAN Coordinator

- Nil.

4.5. PSA Representatives

- As tabled.

4.6. ALVA Society

- Nil

4.7. Arts Union

- As tabled

4.8. Blackstone Society

- Alexander Anile says a national study came out yesterday. It revealed law students experience high distress levels 20% higher than almost any other degree. He says this shows Blackstone has a lot of work to do in this space.
- Conrad says to send the report to Lincoln.

4.9. ECOMS

- As tabled.
- Parsa asks about the policy requiring unit outlines to be released a week before Semester starts. He asks what students can do if they are not released on time.
- Lincoln says when it passes the week to email them straight away and keep escalating it forward. If it escalates enough, they will hopefully be spoken to.
- Conrad says to email the unit coordinator and cite the policy reference. He says to CC the line manager, which is usually the head of the school.
- Lincoln is working with the Education Enhancement Unit. There will be a number of policy changes that academics need to be aware of. They are trying to get enough communication out in both the academic and Guild side so that it can be released shortly. Labour day will be in two weeks' time meaning students will lose a teaching week on Monday.

4.10. HSS

- As tabled

4.11. MSS

- As tabled

4.12. Science Union

- As tabled

4.13. SNAGS

- As tabled.

4.14. UDSS

- Adam says they have their events hosting at the dental school.
- Adam says UDSS would like to host a public journal club. This will be an opportunity for instructors and clinical tutors to give presentations on research that is noteworthy. This will mostly be directed towards dental students. They plan to have about three of these every year.
- UDSS are organising clinical workshops. These will consist of instruction in areas where students felt they were lacking during semester.
- UDSS committee meeting was on 6th of February allowing for all council members to meet together.
- They are having a subcommittee meeting with staff at the school on 25th of February.
- Lincoln says to let him know of any queries that come up.

4.15. UEC

- As tabled.

4.16. WAMSS

- As tabled.

4.17. BPhil

- Intake has tripled (growing very quickly).
- Charlotte says they have 180 freshers and would like to restructure the committee due to this increase. May have to think about becoming a FacSoc in the future. She asks for tips on restructuring the committee.
 - o Harry from WAMSS has restructured multiple times and says it depends on how many students they expect. He suggests having 5 people on exec; treasurer, secretary, president, VP Internal and VP External. He says it is probably best to talk in person. He suggests keeping it as non-hierarchical as possible to avoid having too much bureaucracy.
 - o Rowan says to look for little things you want your committee to do and set up subcommittees for each of those (i.e. social events, networking events) with the VP overseeing them. If you're running specific external events it's better to have subcommittees more focused on what they're doing. This avoids having too much information to give to everyone meaning it's easier to keep everyone tuned in.
 - o Lincoln says to send an email to everyone, and people can get back to her (Charlotte).
 - o Parsa suggest that when you need someone, appoint someone. If they're useful put them into your constitution and look at making positions more permanent if there is demand for subcommittees.

4.18. PMSS

- Teh Jun Yi says there is no student parking near the podiatry campus. She asks if there is anything that can be done.
- Lincoln says to push advocacy stuff as much as possible. The biggest solution the University was looking at is purchasing cheap land and building a carpark, but they didn't commit to it. Lincoln says parking is not good enough in terms of accessibility to your education.
- Conrad says to follow up if there's anything specific to podiatry campus. He is unsure about the best approach but will get back to PMSS.

5. Motions

- Nil.

6. General Business

6.1. Breakout Session

6.1.1. What do you perceive is the role of the Women's Department?

- Emma says supporting women where they are underrepresented.
- Parsa says it represents women and non-binaries.

6.1.2. How can FacSocs support the goals of the Women's Department?

- Lincoln says pushing for safe spaces on campus, acceleration into roles of leadership, involvement in areas historically dominated by men.
- Rowan says they can run events targeted to women and accelerate women into positions.

- Kira says MSS runs a women's concert every year. They are trying to market women in composition and achieve better representation.
- Bre says there is a lot of need and desire on campus for there to be mentoring schemes for women. FacSocs can support by giving contacts and the Women's Department can help you run events.
- Lincoln adds that Women's Week is a perfect opportunity to run on board with that.

6.1.3. What kind of support can the Women's Department provide FacSocs?

- Charlotte says they can use their platform to advertise.
- Harry says they can inform the FacSocs when they run events focused on equity.
- Lincoln says it is not necessarily about having a quota or number of people involved, but rather having conversations with people. Leaders in study spaces should lead towards inclusivity.

6.1.4. How can FacSocs be more inclusive and equitable, both internally and externally?

- Kendra says SNAGS is pretty agriculturally based which is very male dominated. They are trying to raise awareness of women in those industries, for example their women in natural agricultural sciences breakfast'.
- Conrad says that equity is about visibility. Making sure you consciously check the promo you're putting out. Are the photos containing only white people, do they contain just men? You don't want to put out promotional material that subconsciously tells people they don't belong.
- Lincoln says a good point of reflection is how you feel getting involved in a space that reflects you.
- Phoebe says they can try to have an equal balance of men and women, but also different types of people.
- Patricia suggests FacSocs have a women's officer on their committee.
- Lincoln says to expand your portfolio to include things like equity.
- Bre asks for BPhil, WAMSS, PSA, ALVA and UDSS to get back to Bre about who they want on the Women's Council. They like to be able to provide support on women and nonbinary focused events.

6.1.5. Do you have any of your own questions? This is a safe space to have your queries addressed.

- Kira says MSS has two fresher reps on committee and delegated it so there is one male and one female. Thought about what about nonbinary people. Interested in what anyone has to say about equal representation?
 - o Bre says that how it works in most Guild committees is they have at least one female-identifying or nonbinary person on that committee. Making sure you're not only taking affirmative action but allow that role to be filled. She also says promote those roles and make sure its accessible for women and nonbinary people to put their names forward, making them feel comfortable to do so.
- Lincoln says the department having to defend their existence on an advocacy role isn't good enough. We shouldn't have to justify having this position.
 - o Bre adds to this saying there is a greater need to support women as we have different barriers into entering the workforce and university. It is important to take affirmative action to alleviate these problems and ensure freshers are comfortable.

- Bradan asks Bre what potential issues she sees arising this year. He also asks if she has any major concerns coming up this year or big plans she wants the FacSocs to be involved in.
 - o Bre says 'Change the Course Report' is having a second survey. This is not specific to FacSocs but is important to be aware of. This is part of doing research, which is the role of Women's Council.
Lighting on campus has been an issue for years and something she'd like to push for change in.
She says a gender equity group has been established this year and would appreciate FacSocs contributing to it.
- Mike asks that if they were to run a women's event or mentoring plan, what ways could the Women's Council support that.
 - o Bre says to feel free to ask her anything. If you want advice, she can chat to you about it. In terms of a mentoring scheme they haven't run in collaboration with FacSocs. She is not too sure how this will pan out, but they have the Women's Collective Facebook page so they have a big base of support. She can also discuss financial aspects if it comes to it.
- Rowan says alumni relations in faculties are also powerful. He says contacting an alumnus can help FacSocs find people who can be a mentor, panellist or speaker.

6.2. Orientation

- Lincoln says thank you to everyone who was at Guild Day. He says it is probably the best Tuesday orientation they've seen in a long time. He comments that it was good to have 3hr time slots and separate Faculty spaces. He says it provided exclusive access to new commencing students in a very critical moment of their university journey. Lincoln asks if anyone has thoughts on how it went and what needs improvement. He also asks how the council can replicate this next week and do it better.
- Isobel says 3 hours was too long.
- Conrad suggests it starts earlier. Since everyone finished faculty sessions at 12 he wanted to do it around 12-2. He will follow up to see if next year or semester this can be changed.
- Olivia suggests they have a line instead of U-shape.
- Bradan says it was better in terms of activities run. He also comments that the movement of people was better in comparison to last year.
- Lincoln says next week everyone will be back on campus. He wants as many people on Oak Lawn as possible. There will be free food and live music. He says there will be dovetail events such as Book Fair at 11.
- Phoebe says it is helpful to speak at orientation. HSS didn't get anyone this year asking what they do, instead students just wanted to sign up because they knew what HSS was and what it did for them.
- Rowan says the running of orientation wasn't up to the FacSocs last time. He suggests that it was a positive for this year as they were more accommodating in getting students involved.
- Isobel says speaking at orientation is a way to talk as soon as they arrive on campus. She found it lead to people wanting to sign up.
- Lincoln asks Arts Union how they are finding orientation.

- Katrina says she went to a panel discussion with Bradan. This involved a person from McCusker, a person who did WIL and someone who went on exchange. They were keen to work with Arts Union and plugged Facebook page.
- Lincoln asks if there are negative things and things that can be improved on.
- Conrad asks SNAGS about staggered orientation.
 - Emma says there was a significant number drop after the second section.
 - Kendra says a division of natural and life sciences good in theory but in practice results in an imbalance. She says the natural science session was a lot quieter.
- Conrad says orientation is done according to faculty, with exception of FABLE, but students don't conceptualise degrees that way. He asks if people think it should be split into Bachelor of Commerce, Bachelor of Science, etc.
 - Olivia mentions that Science Union will have to go to two things as SU covers Bachelor of Science and Biomedicine.
 - CJ says there is an overlap.
 - Parsa says that this will result in engineering having a separate orientation to EMS.
- Isobel says she thought FacSocs were going to be together for O-Day but that is not what is on the map.
 - Lincoln says he had discussions with the Events Manager multiple times about what was planned, but this was not what the Events Manager planned.
 - Conrad says there was miscommunication and the map was printed out before it was proofread by Conrad and Lincoln.
 - Lincoln says that if people would like to swap with clubs he is happy to do that. In general there are people in a line. UEC is close to other engineering clubs.
 - Lincoln says it didn't turn out exactly how he wanted but wouldn't stress too much.
 - Conrad says there are easy swaps that are high impact but that it's up to the FacSocs as to whether they want to do that.
 - Rowan mentions that it will be different on the map if they swap.
 - Conrad says it is up to the FacSocs if they would prefer to have it as printed on the map or closer to other FacSocs.
- Mike Myers said they held an event at Acorn Café. He asks if there is a way FacSocs can get discounts.
 - Conrad says Acorn is under review and this will be taken into consideration.
- Parsa asks if they could move HSS and Arts Union to the other side of the big stall so that there would be a mini FacSoc row.
- Katrina says to send students in the direction of their representative FacSocs.
- Rowan says that you are meant to stay near the edge of your stall and are not supposed to be harassing people. He asks that since UEC is off the map with other FacSocs if it would be okay to have a couple of people stay outside with the other FacSocs so that people know they exist.
 - Lincoln says they will make a mini map of all your logos.

- Parsa says they need a way to distinguish between FacSocs and clubs.
 - o Lincoln replies that was the idea of FacSoc alley.
- Rowan asks to get a flyer where FacSocs are highlighted. He also asks if people want FacSoc mini maps which would mean they have something they can point people to.
 - o Hannah mentions this generally happens already.
 - o Lincoln says that freshers do laps and therefore they won't miss you.
 - o Rowan agrees and suggest to continue to do friendly referrals.
 - o Isobel suggests that this could happen on the Facebook page.
- Patricia says the problem now is ensuring you are differentiated as a FacSoc and not a club.

6.3. Ed Week

- Lincoln says there are 16 or 17 events and pretty much every FacSoc is running the Ed Week event. He states that the best thing about the timing is that people are fresh off a good Orientation and are ready to go. He highlights it as a good opportunity to differentiate between clubs and FacSocs. He thinks it is good to be able to collaborate in week 1, sharing resources and getting to know each other better.
- Ed Week Comms
 - o Lincoln encourages that events are up on Facebook by Thursday to incorporate them into the comms plan.
 - o Lincoln says to share the event and invite your friends to the main event. FacSoc events will be hyperlinked so that every time someone shares the main event you also get promotion.
- Lincoln says there will be an Ed Week event on Saturday as well.
- Lincoln notes that FacSocs should mention Ed Week in their event titles or put it in their description to give context as to how the event is running.
- Rowan asks if the events need to have an EMP submitted for advertising to begin.
 - o Lincoln says they need EMP submitted.
 - o Conrad adds that they are allowed to promote an event if the event's EMP is submitted but not approved (unless the event is a pubcrawl or camp).
- Bradan asks what the Ed Committee is doing during common hour.
 - o Lincoln mentions the Book Fair should draw people into common hour. They will then launch into a free barbecue. This will be an opportunity for people to understand what the Ed Council does as well as increase accessibility and visibility. The aim is to funnel students through Oak Lawn. The Book Fair will be on the grass near student central. This will lead to the barbecue and then flow students through the wide part of Oak Lawn where the FacSocs will be. Lincoln says the FacSocs are free to set up whichever way they like. Running through PAC there will be a live DJ, large boardgames and potentially a bouncy castle or something novelty.
 - o Bradan says a bouncy castle looks cool but normally students don't use it.
 - o Lincoln agrees. He suggests a petting zoo.

- Patricia suggests a bubble machine.
- Kendra says the petting zoo is good idea as everyone gets around it.
- Lincoln says the aim is to bulk invite people to Oak Lawn since it's the first common lunch hour of the year.
- Ed Collective will be run in the next few weeks like a mini Ed Council for normal students. Lincoln encourages everyone to feel free to jump on board if they want to do this as well.
- CJ discusses the need to make students understand what Ed Council does. He asks if sub councils should have separate identities from the Guild.
 - Lincoln says Ed Council has always been synonymous with the Guild. If something goes wrong in the department it goes straight to the Guild. It always has consistent branding but is different to PAC and SOC.
 - Conrad says it is less about having Ed having an identity but Lincoln being accessible to students so that they can come to him with problems.
 - Lincoln says he sees Ed Council as being made up of everyone. He wants proactive discussion and ideas on FacSocs as good managers of student experience.
- Emma asks if they will have stalls on Tuesday.
 - Lincoln says it will be similar to what was run today. The idea is to bring your own things to do your own thing.
 - Emma queries whether the initiative will conflict with Leisure's social outreach.
 - Bradan says their time is 1-4pm.
 - Lincoln says he is happy with this because it gets more people on Oak Lawn. He will chat to Leisure to make sure they don't encroach on their space.
- Mike Myers says the Courtyard Show this year is a collaboration with SU, AU, and ECOMS. It is on Friday of Ed Week. He states that if you want a discount code in committees to message one of their pages and they will set up a code for discount.
- Lincoln mentions that FacSoc vs College frisbee will be before the Courtyard Show which will be a good way to build fun. He says it will need people not just from UEC this time.
 - Isobel asks if there is a Facebook event.
 - Lincoln says the event will be going up tomorrow.
- Conrad acknowledges Lincoln and Hannah's work on this. He says it is a great initiative to give visibility to FacSocs as well as educational visibility.
- Lincoln asks that if it works if people want to do something similar in Semester 2.
 - Consensus was yes.

6.4. Student Connect

- Conrad says that the work on Student Connect is almost completed. They are testing a beta version on the steering committee with Lincoln. He thinks it is a great project, however, he says the scope is pretty thin; lots of things to update in a short amount of time. He says that if anyone has any issues with student connect to let him know. The entire student experience is being rebuilt. He asks if the council would want an invite to a demo.

- Everyone indicates they would.
- Parsa asks if this is the same as student workshop.
 - Conrad says yes this is for testing. They give you feedback on the bugs.
- Bradan asks for a rough timeline.
 - Conrad says the launch date will be in April between census date and exam timetables.
 - Lincoln mentions that they didn't want to interfere with enrolment.
- Harry asks if units students enrolled into will be affected.
 - Conrad says all the backend will stay the same. Student connect is just an interface so all data sets will be fine.

6.5. Libraries and High Demand

- The university had questions about high demand loans in libraries. There were concerns around borrowing late in the day as a renewal towards the close of the library allows people to keep the book over the weekend. They want feedback as to whether it is an equitable system. They are asking if they should shorten loan periods or keep three hour loan periods and stop renewing. They are also asking about not renewing after certain time.
- Parsa mentions that in the Law Library there is a book called Remedies that you can't check it out yourself, have to go to the counter.
 - Alexander Anile says that it's because law students hide books.
 - Mike Myers says he did that unit and it's because cases are specific and in a specific book so people will take it and hide it so no one can access it.
 - Lincoln asks if it is expensive.
 - Alexander Anile says it's \$350. He suggests they could implement this policy and do it for high demand books.
- Conrad says an easy solution is if renewing it becomes due at the library's closing time.
- Parsa mentions that a problem is the Law Library closes at 10. He says that if someone has to take the book out and it's due at 10pm, no one will be able to take out the book between 10pm and 9am even if it has been returned. He thinks that someone might as well have access during that time. He suggests having it returned at the library's opening time rather than 9am everywhere.
- Conrad says that in general council agrees that they don't want to shorten times or limit renewals but want something more equitable.
- Alexander Anile says there has been complaints about book chapters digitised by staff and not done correctly. They never come through or things are out of order or disappear.
 - Lincoln says to email the libraries.
 - Conrad says he will talk to them tomorrow morning.

6.6. Collaborative Reference Group

- Patricia has sent out an email containing the terms of reference and agenda for the Collaborative Reference Group. She says that if anyone hasn't gotten the emails to let her know and she will update the contact list. She asked clubs to start thinking about who they would like to co-opt into meetings that they think will have something meaningful to contribute. Currently, only presidents are on the mailing list, if anyone else would like to be added, they should let her

know. For further questions people are directed to email at chair@guild.uwa.edu.au or message Patricia on Facebook.

6.7. Miscellaneous

- Parsa asks when SPG deadlines are as ECOMS hasn't received any information.
 - o Lincoln says they are trying to do base funding first. They will sit down next week and allocate them.
 - o COB Friday Week 2 (8th of March) is when SPGs are due.
- Mike Myers asks about O-Day Grants.
 - o Conrad says they are not applicable for FacSocs.
- Dylan says that when sending financial info to CC both Lincoln and Dylan.
- Lincoln says that PMSS and BPhil do not get funding so they shouldn't feel the need to send base funding reports.
- Rowan asks about SPG reports.
 - o Lincoln says there is a report for bulk base funding and SPGs will be separate.
- Parsa asks if there is a day on when SPGs will be given.
 - o Lincoln says no, Ed Week is next week so that is the focus. As long as all information is sent it should be okay.
- Olivia asks if there is there a form.
 - o Lincoln says he will send out info on how to set out an application.
 - o Isobel asks how to find the drive.
 - o Lincoln says it is in the link in Ed Group.

7. Close/Next Meeting

The next meeting of Education Council will be on 19th March in the Guild Council Meeting Room.

Proxies and Apologies must be sent to Cath Astell (ed-secretary@guild.uwa.edu.au) 48 hours prior to the meeting. Motions and Motion Attachments must be received by the Education Council Secretary by COB on the Monday, one week prior to the Education Council Meeting, which is to be circulated by COB on the Tuesday, one week prior to the Meeting.

All reports must be submitted to the Education Council Secretary by COB the Saturday prior to the Education Council Meeting, to be circulated by COB the following day, on Sunday.